



Roseville Coalition of Neighborhood Associations

1911 Douglas Blvd., Suite 85-370, Roseville, CA 95661 916-248-4878 www.rcona.org

General Board Meeting Agenda

Thursday, Sept 18, 2014

7:00 p.m.

Martha Riley Community Library, Meeting Rooms
1501 Pleasant Grove Blvd., Roseville, CA 95747

7:00	Call to Order / Approval of Minutes + Presentation of Treasurer Report	Werner Kuehn
7:02	Open Public Comment - For items NOT ON agenda	Werner Kuehn
7:04	Guest Speaker	Kathy Barsotti – Recreation Manager - Roseville Parks, Recreation and Libraries
7:19	Round Table	NA Reps
8:00	Agenda Items	
	1. City Council “ <i>Candidate Forum</i> ” Plans – Sept 23	Mark Smith
	2. Crime Stoppers	Mark Smith
	3. Family Fun Night Vernon St - Oct 29 – RCONA booth	Werner Kuehn
	4. Santa in the Park - Dec 13 – Planning	Sue Cook
	5. RCONA Neighborhood Conference - March 2015 – Planning	Werner Kuehn
	6. West Park Fiddymment Farms – Possible NA Split	Sue Cook
8:25	Executive Board – Final Comments	
8:30	Adjourn	

Dates to Remember

Tue Sept 23 RCONA “*City Council Candidate Forum*” 7 PM - Tower Theater
Thu Oct 9 RCONA EBoard Alta Manor 7 PM
Thu Oct 16 RCONA General Meeting - Martha Riley 7 PM
Wed Oct 29 Downtown “*Family Fun Night*” - Vernon St Town Square
Sat Nov 22 Downtown “*Holiday Parade*” - Vernon St to Folsom Road
Sat Dec 13 RCONA “*Santa In the Park*” - Mahany Sports Center



Roseville Coalition of Neighborhood Associations

GENERAL BOARD MEETING MINUTES

Thursday, August 21, 2014 – 7:00 p.m.

Martha Riley Community Library, Meeting Rooms, 1501 Pleasant Grove Blvd., Roseville, CA

Call to Order/Introductions/Roll Call

The Regular monthly meeting of the RCONA Board was called to order by President Werner Kuehn at 7:03 p.m.; Vice President Jim Kidd and Secretary Sue Hallahan-Cook also attending; Treasurer Beverly Lund was not present.

Recognized Active Neighborhoods					
Association	P/NP	Representative/Alt	Association	P/NP	Representative
Maidu	P NP	Jim Kidd Dave Steele (Alt)	South Cirby	NP NP	Colleen Cole Stephen Costello (Alt)
Cirby Ranch	P	Tracy Mendonsa	Meadow Oaks	NP NP	Erin Tarekegn Maxine Sarmiento (Alt)
Cresthaven	NP	Larry Bergeron	Hillcrest	P NP	Bill Williamson Darby Anderson (Alt)
Folsom Road	P	Werner Kuehn	Vineyard	P NP	Susie Philipp Jerry Foster (Alt)
Los Cerritos	P NP	Mark W. Smith Guy Schroeder (Alt)	Foothills Junction (in process)	NP	Marylynn Norman
Woodcreek Oaks	P NP	CJ Jawahar Guru Niyam Seyl	Quail Glen	NP	Elfi Sotomayer
Pleasant Grove	NP P	Scott Alvord Kevin Schroyer (Alt)	Highland Reserve	P NP	Judy Saint Maureen Maresca (Alt)
Stoneridge	NP NP	Bonnie Wachter Cathy Fitzgerald (Alt)	Junction West	P NP	Elizabeth Bunker Nancy Northam (Alt)
Blue Oaks	NP P	David Larson April Marskell (Alt)	Stanford	NP	Beverly A. Lund
WestPark- Fiddymment Farm	P P	Sue Hallahan-Cook Loren Cook (Alt)	Cherry Glen -Theiles Manor (in process)	P NP	Cindra Patrick Melinda Hawkes (Alt)
Other					
Roseville Heights	NP	Lori Ennis	City-Neighborhood Services	P	Megan MacPherson
Sun City	NP	Eugene Booen	Roseville Police & Fire	P NP	Rob Baquera Sgt. Josh Simon
Kaseberg	NP	Elissa Schrader	Environmental Utilities	P NP	Sean Bigley Ed Kriz
			Roseville Electric	NP NP	Vonette McCauley David Bradford (Alt)

Guests present: Joan Williamson and Lisa Morris (Hillcrest) and Don Brown (WFFNA).

RCONA Executive Reports

Approval of July 17, 2014 Minutes: Hearing no objections, the president ordered the minutes approved as submitted and placed on file.

Approval of Treasurer's Report: Hearing no objections, the president ordered the Treasurer's Report dated January 1, 2014, to July 15, 2014, placed on file as submitted.

Public Comment: Judy Saint mentioned the Free Training on Mobilizing Volunteers sponsored by the Placer Community Foundation—Thurs. Sept. 18th in Rocklin 9AM-12 Noon (see their website for more info and to register. April Marskell wanted to encourage RCONA to reconsider promoting Nextdoor.com. Sue Cook restated the reasons RCONA chose not to endorse the program initially—NA boundaries did not coincide with RCONA boundaries (City of Roseville has worked with Nextdoor.com to more closely match our boundaries), our NAs have no control over content, and the data is sold for commercial purposes which is how they get their money. However, each NA can make their own decision whether to use it or not, and several NAs mentioned finding it a helpful tool.

Guest Speakers: none

Round Table

Police & Fire: Rob Baquera mentioned the following updates:

1. Drug Take-back Day—Sept. 22nd— 10 AM- 2 PM Woodcreek & Roseville High Schools.
2. Shred Day—Oct. 18th at Maidu (more info to follow).
3. Back to School Safety Tips—recently distributed and available at Police Dept. website.
4. Fire Station #5 (Mahany) Open House—Sept.6th 10 AM – 12 PM—will feature children's obstacle course.
5. Fire Department is seeking approval for a new \$225 fee to apply to licensed care facilities for non-emergency calls Fire units must respond to. They receive many calls a month that could have been handled by staff on-site, and in many instances pull the Fire Department units away from serious calls. The proposed fee is to reimburse Fire Department costs involved, and hopefully get care homes to reconsider their responses in their own non-emergency situations. There will be further outreach and workshops before the plan goes before the City Council within two months.

City of Roseville: Megan MacPherson (items 1-5) and Sean Bigley (items 6-8) had the following updates:

1. Last night (Aug.20th), the City Council approved to enter into contract discussions for the Placer Ranch Development—would involve annexation of the property from Placer County; potential site for a 25,000 student satellite campus of Sacramento State University.
2. The City is bringing back the Neighborhood Santa program—will have 6 routes through neighborhoods with highest density of children; further info to follow. Megan said the City will try not to conflict with RCONA's Santa in the Park event.

3. The City has received numerous complaints regarding the What Would Jesus Do program currently using Saugstad Park to feed the homeless. The City has offered to relocate the program to another City owned piece of land identified as Atkinson and Denio Loop, and offered to help make improvements to the property (handicap access and landscape issues), but the group has not accepted. The City has given notice that WWJD must vacate Saugstad by the end of August if they do not agree to relocate, or stay until October if WWJD agrees to relocate after improvements are made. Either way, the City is prepared to seek appropriate action.
4. Sammy Hagar will reopen on Sept. 13th (opening is sold out) with Sammy's son Aaron operating it.
5. Splash event will be at Roseville Aquatic Center (more info on City website).
6. Drought updates have been posted on the Roseville Utilities site to show reductions at City parks (flyer distributed); Werner mentioned reporting sprinkler head problems at Saugstad Park. You can report water violators online or at 774-5761. The 'purple pipe' is recycled water lines used mostly in West Roseville; 800 million gallons per year of recycled water is produced from waste water treatment plants.
7. Family Fest (pre-Halloween) will be at Town Square Oct. 11th from 11 AM- 1 PM.
8. The City wells are currently off; they are developing a website 'status' button and future map site that will show current on/off status of the City wells.

Folsom Road: Werner Kuehn announced there will be a public viewing of the proposed new bridges and Fire Station relocation plan at the City Hall Rotunda on Tuesday, Sept. 9th from 6-8 PM.

Maidu: Jim Kidd distributed his newsletter and noted their Watch-Mail program for reporting suspicious activity.

Junction West: Liz Bunker reported a successful NNNO event (150-175 people); still having trouble getting their bank account established; they are getting their Neighborhood watch program started.

Highland Reserve: Judy Saint said they have a volunteer ready to help initiate a printed magazine format for mail-out distribution (Werner mentioned Judy's newsletter award from NUSA); will hold 2nd small-business expo event; waiting for map updates for Parcel 49 project.

Cirby Ranch: Tracy Mendonsa said they had a successful NNO event, they came together in neighborhood courts; he felt the Lego Movie at Crestmont Park went well despite some sound equipment issues.

Woodcreek Oaks: CJ Jawahar said they had about 40 people attend their NNO with Fire Dept. and other interaction; they got a number of sign-ups. He thanked Sean Bigley for responding about a water-waste situation he was concerned about.

Hillcrest: Bill Williamson reported a successful ice cream social for their NNO; Fire trucks came and offered rides.

Blue Oaks: April Marskell said they had 40 vendors at their NNO; entertainer Sammy Kader got kids involved. Werner mentioned 12 of our NAs participated in NNO, and we also have the Floating Event Procedure NAs can participate in.

Vineyard: Susie Philipp has new sponsor (Cooper Realty—now represents 5 NAs) and will have a newsletter delivered.

Technology: Loren Cook reported 16 out of the 20 NAs have an active newsletter; he will have another training soon.

Cherry Glen/Theiles Manor: Cindra Patrick reported about 200 people at their first NNO; got lots of sign-ups; will 'activate' in September.

Pleasant Grove: Kevin Schroyer indicated their NNO crowd was very good, larger than the previous year.

WFFNA: Sue Cook reported a very successful NNO (about 500 people), but were disappointed that the bounce house could not be provided (City regulations not met). WFFNA has been working on the proposed split of the NA; and the last MITP will be *Planes* at Festersen Park this weekend.

Los Cerritos: Mark Smith said they held their NNO at Placer Fairgrounds, no Fire unit was there and the police attended in unmarked cars (not City property). He also announced the recent presentation at E-Board of a consultant preparing a survey on the potential future of the Placer Fairgrounds and is looking forward to seeing the results to be presented to the County soon.

Reports of Officers, Boards, Standing Committees (at beginning of the meeting):

NA Org: Jim Kidd indicated the Splitting of Neighborhood Association Procedure had been previously developed, but not presented until we had an NA ready to split.

Jim Kidd's motion to have the NA Split Procedure adopted was seconded and unanimously approved. Sue Cook then detailed the proposed split of WFFNA as originally planned from the beginning of the NA as the new community grew. Although other possibilities were discussed (creating more NAs), the WFFNA Board decided to stay within the limits of the RCONA procedure and have an initial split into only two separate NAs—WestPark and Fiddymment Farm. Sue had previously presented the proposal at E-Board as well, and again this night, no objections were raised to the planned split. The next step will be a vote of the WFFNA membership at the Annual Meeting in October.

Candidates Forum: Megan MacPherson confirmed the use of the Tower Theatre for the event scheduled for Sept. 23rd; pre-Welcome at 6:45 with the candidate question portion to start at

7:00 PM; Mark Smith has already arranged for the League of Women Voters to moderate, and will coordinate further for publicity/communication equipment/ etc. CJ Jawahar mentioned he would like to see the event expand beyond City Council candidates to include other positions.

Insurance: Werner Kuehn and Jim Kidd announced the E-Board had researched and found a local agent, Mike Esparza with NIAC, who represents only non-profit organizations. Although RCONA had looked into obtaining a Directors and Officers Liability policy in the past, it was too expensive. The new agent was able to obtain a D&O policy for \$600 which would provide coverage for the RCONA Board and every active NA board.

Jim Kidd's motion to approve the \$600 for the D&O policy was seconded and unanimously approved. Both policies will take effect on the renewal date of Aug. 26, 2014.

RCONA Newsletter

Loren Cook said the submission process is now working, Susie Philipp and Mark Smith will be the editors; Loren will send out the log-in info for RCONA Reps and alternates with site details on how to submit articles.

Santa in the Park: Werner Kuehn announced the planning has already started for this year's event; the Activities Committee has decided it will be a one-day event just at Mahany this year. Further details will follow.

The meeting was adjourned at 8:32 PM.

Dates to Remember:

- Aug. 23— Movie in the Park—Planes 7:30 PM at Festersen Park 2150 Village Green Drive
- Sept.6— Fire Station Open House—Station #5— 10 AM- Noon (1565 Pleasant Grove Blvd.)
- Sept.11— RCONA Executive Board Meeting @ Alta Manor 7:00 PM
- Sept.18— RCONA General Meeting @ Martha Riley Library 7:00 PM
- Sept.23— RCONA City Council Candidate Forum-- 6:45 PM – Tower Theatre

Submitted by Sue Hallahan-Cook, Secretary, 8/23/2014

ROSEVILLE COALITION OF NEIGHBORHOOD ASSOCIATIONS

Treasurers Report

Jan 01, 2014 to Sept 18, 2014

Date	Num	Name	Memo	Deposit	Check	Balance
						11,161.82
01/03/2014	181	Sue Hallahan Cook	Food & Supplies SITP		123.84	11,037.98
01/12/2014		City of Roseville	Business License for Non Profit		1.00	11,036.98
01/12/2014		deposit	Deposit Stoneridge DeActivation	296.10		11,333.08
02/08/2014	182	April Marskell	Craft Supplies SITP Both Days		113.15	11,219.93
02/16/2014	183	City of Roseville	Movie in the Park Screen Fee		1,200.00	10,019.93
02/16/2014		deposit	Deposit - Denios Sponsorship	300.00		10,319.93
02/17/2014	184	Stoneridge NA	Stoneridge NA - Trust Disbursement		296.10	10,023.83
02/25/2014		deposit	Consolidated Communications Sponsorship	750.00		10,773.83
03/17/2014		deposit	Westpark Sierra Vista Sponsorship	750.00		11,523.83
03/19/2014		deposit	City Of Roseville Sponsorship	750.00		12,273.83
03/19/2014	185	Sue Hallahan Cook	NUSA for Loren and Sue		1,406.20	10,867.63
03/26/2014		Campus Life	6 tickets for Attendance		120.00	10,747.63
03/31/2014	186	Roseville Chamber	Chamber Dues 2014-2015		150.00	10,597.63
04/07/2014	187	Curt Devore	Chili Cookoff supplies		83.65	10,513.98
04/13/2014	188	South Cirby N.A.	Remainder of Escrow Account - now closed		150.06	10,363.92
04/18/2014		deposit	Kazoku, Brookfield, City of Roseville, Maidu-sign:	3,116.00		13,479.92
04/21/2014	189	Adelante High School	Senior Lunch		100.00	13,379.92
04/21/2014	190	Woodcreek Oaks N.A.	N.A. Start Up Funds		100.00	13,279.92
04/21/2014	191	Independence High School	Senior Lunch		100.00	13,179.92
04/21/2014	192	Larry Bergeron	Printing Pre Payment		700.00	12,479.92
04/21/2014	193	RennTech.Org	RCONA.org fees		50.00	12,429.92
04/21/2014	194	Philadelphia Insurance Companies	Remainder Pymt for 2014		493.00	11,936.92
04/23/2014		deposit	Philadelphia Refund	567.00		12,503.92
05/15/2014		deposit	error from deposit of funds of 150.06	0.06		12,503.98
05/16/2014		Roseville Chamber	Registration for Mark Smith and Sue Cook		99.00	12,404.98
06/09/2014		deposit	Sponsorship Fred Festersen/Coldwell Banker	750.00		13,154.98
06/10/2014		SWANK	Movie Rentals including City of Roseville		3,709.00	9,445.98
06/11/2014		City of Roseville	4th of July Parade Entry		15.00	9,430.98
06/15/2014		deposit	Sponsorship - To Be	300.00		9,730.98
06/15/2014	195	Sue Hallahan Cook	Gift for City Employee		87.08	9,643.90
06/15/2014	196	Jim Kidd	new address: 1911 Douglas Blvd Ste 85-370 Roseville		165.00	9,478.90
06/15/2014		Void	From Voided Check #190	100.00		9,578.90
06/15/2014		deposit	California Pizza Kitchen Sponsorship	300.00		9,878.90
06/18/2014	197	South Cirby N.A.	N.A. Floating Event Reimbursement		92.04	9,786.86
06/18/2014	198	Sue Hallahan Cook	20 Mesh Safety Vests		68.71	9,718.15
06/25/2014		deposit	Sponsorship Blossom Toffee	300.00		10,018.15
07/06/2014	199	Scott Alvord	NUSA Conference for Scott & Karen		1,207.70	8,810.45
07/13/2014	200	Guru Niyam Seyl	Flyers Woodcreek Oaks NA		37.63	8,772.82
07/18/2014	201	April Marskell	4th of July Parade Float		79.32	8,693.50
07/18/2014	202	Mark W. Smith	4th of July Fun Run Supplies		25.33	8,668.17
08/11/2014		Maxine Sarmiento	Silver Sponsorship	300.00		8,968.17
08/11/2014	203	South Cirby N.A.	NNO Reimbursement		75.36	8,892.81
08/11/2014	204	Stoneridge NA	NNO Reimbursement		100.00	8,792.81
08/11/2014	205	Junction West N.A.	NNO Reimbursement		97.69	8,695.12
08/11/2014		City of Roseville	Refund of Swank Movies Order	1,689.50		10,384.62
08/14/2014	206	Curt Devore	NNO Reimbursement		100.00	10,284.62

ROSEVILLE COALITION OF NEIGHBORHOOD ASSOCIATIONS

Treasurers Report

Jan 01, 2014 to Sept 18, 2014

08/14/2014	207	Sue Hallahan Cook	NNO Reimbursement	93.14	10,191.48
08/14/2014	208	Pleasant Grove N.A.	NNO Reimbursement	68.12	10,123.36
08/22/2014		USBank	Checks Re Order	33.31	10,090.05
08/26/2014	209	AMS	Insurance	1,550.00	8,540.05
08/28/2014	210	Mike Hazen	Cherry Glen/Theiles Manor NNO	100.00	8,440.05
08/28/2014	211	Elfi Sotomayer	Quail Glenn NA NNO	79.05	8,361.00
08/28/2014	212	Pleasant Grove N.A.	Remainder of NNO reimbursement	31.88	8,329.12
09/02/2014		Stoneridge NA	2012 NNO Reimbursement	100.00	8,229.12
09/09/2014	213	Steve Mullaney	Highland Reserve NA NNO	100.00	8,129.12
09/15/2014	214	City of Roseville	MITP Fees	670.00	7,459.12
					<u>7,459.12</u>
					<u><u>7,459.12</u></u>



Roseville Coalition of Neighborhood Associations

Code of Conduct and Ethics

Whereas, the Bylaws of the Roseville Coalition of Neighborhood Associations (RCONA) has established the specific purpose and membership requirements of the organization, RCONA has the responsibility to set a standard and level of behavior that is in the best interests of the entire community.

RCONA hereby adopts the following code of conduct, standards of behavior, ethical rules and procedures that are applicable to all Board members, officers, committee members and other volunteers serving the community under RCONA authority and in keeping with RCONA's specific purpose and membership requirements.

I. Personal Conduct

A. Demonstrate the highest standards of personal integrity, honesty, and truthfulness. Show respect and professional courtesy towards all persons at all times. *Any differences of opinion which may arise should be expressed in a clear and business-like fashion in any communication—verbal or written. Do not knowingly misrepresent, mischaracterize, or misquote information received from others.*

B. Renounce harassment of another person. *Do not use language that is abusive, threatening, obscene, or slanderous, including profanities, insults, or other disparaging remarks or gestures. Personal attacks against other people or property are not consistent with the best interests of the community.*

C. Do not discriminate against individuals or groups on the basis of race, religion, color, gender, sexual orientation, age, disability, national origin, income, veteran/military status, political affiliation, or any other status or condition protected by applicable state or federal laws. *Treat all individuals with respect at all times, regardless of personal opinion. RCONA endorses federal, state, and local standards guarding against discrimination of others.*

D. Renounce any use of position or personal power to harass another person or in any other way based on that person's religious beliefs, political affiliation, age, national origin, language, appearance, or other personal choices and characteristics.



Roseville Coalition of Neighborhood Associations

E. Do not use religious or faith-based references or personal business logos / email profile signatures on any communications sent solely for NA or RCONA purposes. *RCONA has established free websites and electronic mail accounts for NA usage. Electronic lists established for communications purposes within the NA and RCONA are the property of the NA and RCONA; they should not be considered personal accounts.*

F. Do not solicit or accept, directly or indirectly, any gifts, gratuity, favors or any other thing of monetary value other than those donations directed for the use of the whole NA or RCONA's benefit. *I.E., it would not be appropriate to solicit free rides from a vendor while the general public is paying for that service. This would not prohibit accepting leftover food items that would otherwise be wasted if offered by the vendor.*

II. Duties as Member of NA or RCONA Board Representative

A. Communicate the interests of the NA Board, its membership, and RCONA completely. *It is an important duty of any RCONA or NA liaison to keep the NA and RCONA Board informed of any pending items which might be of potential interest to the community at large, regardless of any personal thoughts or adverse positions on the subjects.*

B. Represent only decisions or opinions of the Board and membership as a whole; do not give personal opinions as representing those of the Board or a committee. *Do not use full board member names on documents or communications unless the content does in fact reflect a decision or opinion of the full board.*

C. Disclosure of Conflict of Interest & recusal. *Whenever a person has a conflict of interest, whether by personal financial interest or when the member's loyalties or actions are divided between the interests of the Association and those of another, s/he must declare that conflict. If the member or a majority of the board feel that the member cannot put that interest aside and make a decision for the best of the Association, the member should recuse himself.*

D. Commit to good faith effort to resolve any grievances at the Board level. *Any perceived violation of the NA or RCONA bylaws should be addressed by the NA Board level, demonstrating esteem and deference for colleagues and any member of the public involved. [RCONA does have a Grievance Appeal Procedure as a follow-up measure if needed.]*



Roseville Coalition of Neighborhood Associations

E. Make decisions that are consistent with best interests of the overall Association, and which seek to protect and better the quality of life within the City of Roseville. *Relay information and concerns in consideration of the entire City or community; do not withhold or misrepresent information based on personal interest or opinions on the subject.*

F. Maintain confidentiality of personal and/or confidential information. *With the exception of a current RCONA roster provided to the City of Roseville liaison and Roseville Police liaison officer, personal member information is confidential and not to be released beyond the Board’s control unless authorized for a specific purpose. RCONA members may be exposed to information not yet available for public release; and that information should remain confidential until release is authorized.*

G. Technology: Use care with email communications that information of other members is not exposed to outside members. *Except for emails exchanged within a board conversation with the intent for sharing information, use bcc for addresses on outgoing communications. NA Board lists are the property of the NA organization, and should not be shared with any other organization or considered to be a personal email database.*

This Code of Conduct and Ethics is ratified this _____ day of _____, 2014 at an open Board Meeting of the Roseville Coalition of Neighborhood Associations where a quorum of the Board was present and will become effective immediately.

_____	_____
RCONA President	RCONA Secretary
Date	Date

STATEMENT:

I have received, read and agree to abide by the Code of Conduct and Ethics detailed above.

Print Name: _____

Signature: _____

Date: _____