

**DATE:** December 11, 2019  
**FROM:** Anna Quan, Assistant Planner

**SUBJECT: NOTICE OF INTENT TO APPROVE AN ADMINISTRATIVE PERMIT**

Dear Roseville Property Owner and Interested Individuals:

The purpose of this notice is to inform you that an Administrative Permit application has been submitted to the Roseville Planning Division. The requested permit is described below.

The City issues Administrative Permits for minor types of projects, based on our review of the application and consistency with City standards, and will not hold a public hearing unless one is requested by you or another interested individual. The Planning Manager intends to approve the permit ten days following the date of this letter unless a public hearing is requested. People with questions are invited to contact the Project Planner, Anna Quan, by phone at (916) 774-5258 or e-mail at [ayquan@roseville.ca.us](mailto:ayquan@roseville.ca.us). All requests for a public hearing must be in writing (to Anna Quan, Planning Division, 311 Vernon Street, Roseville, CA 95678) and must be received no later than 5 p.m. on the date noted below. If a public hearing is requested, you will receive notice of the date, time, and place of the public hearing. The Planning Manager's action to approve this permit may be appealed to the Planning Commission within 10 days of the approval date.

**Project Description**

**Applicant:** Louis Park

**Owner:** Jane Jungsook & Jong Il Park

**Date Filed:** November 8, 2019

**Project Name and File #:** NCRSP PCL 17B – In-Home Legal Consultations - File# PL19-0356

**Project Address:** 696 Arabesque Circle, Roseville, CA 95678

**Request:** The applicant requests an Administrative Permit to operate a home-based legal consultation practice. The hours of operation are Monday to Sunday, from 8 a.m. to 7 p.m. The practice will serve up to four (4) clients per day, a maximum of three (3) people at a time.

**Environmental Determination:** The project consists of an Administrative Permit to allow a legal consultation practice within an existing home on a property with a slope of less than 20 percent, which will not result in any changes in land use or density. Therefore, the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15305, Minor Alterations in Land Use Limitations, and pursuant to Section 305 of the City of Roseville CEQA Implementing Procedures.

**LAST DAY TO REQUEST A PUBLIC HEARING: December 23, 2019 by 5 p.m.**

Note: If a decision is challenged in court, the challenge may be limited to raising only those issues which were raised at a public hearing or in written correspondence delivered to the Planning Division at, or prior to, the public hearing. A public hearing for this application will not be held unless you or another individual requests a public hearing.

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