

DATE: February 25, 2020
FROM: Anna Quan, Assistant Planner

SUBJECT: NOTICE OF INTENT TO APPROVE AN ADMINISTRATIVE PERMIT

Dear Roseville Property Owner and Interested Individuals:

The purpose of this notice is to inform you that an Administrative Permit application has been submitted to the Roseville Planning Division. The requested permit is described below.

The City issues Administrative Permits for minor types of projects, based on our review of the application and consistency with City standards, and will not hold a public hearing unless one is requested by you or another interested individual. The Planning Manager intends to approve the permit eleven days following the date of this letter, unless a public hearing is requested. People with questions are invited to contact the Project Planner, Anna Quan, by phone at (916) 774-5279 or e-mail at ayquan@roseville.ca.us. All requests for a public hearing must be in writing to (Anna Quan, Planning Division, 311 Vernon Street, Roseville, CA 95678) and must be received no later than 5 p.m. on the date noted below. If a public hearing is requested, you will receive notice of the date, time, and place of the public hearing. The Planning Manager's action to approve this permit may be appealed to the Planning Commission within 10 days of the approval date.

Project Description

Applicant/Owner: Britney Klein

Date Filed: January 8, 2020

File/Project Number: PL20-0008

Project Name, Address & Location: INFILL PCL 10 – Klein Addition

Request: The applicant requests approval of an Administrative Permit to construct an 837-square-foot addition to an existing single family residence. The addition includes constructing a second story, which contains two bedrooms, and creating a den on the first floor.

Environmental Determination: This project is categorically exempt from the environmental review requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15303, "New Construction or Conversion of Small Structures". Consistent with the exemption classification, the project entails the "construction and location of limited numbers of new, small facilities or structures" on a single-family residence.

LAST DAY TO REQUEST A PUBLIC HEARING: March 9, 2020 by 5 p.m.

Note: If a decision is challenged in court, the challenge may be limited to raising only those issues which were raised at a public hearing or in written correspondence delivered to the Planning Manager at, or prior to, the public hearing. A public hearing for this application will not be held unless you or another individual requests a public hearing.

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