



**Project Comments and DRAFT  
Conditions of Approval FOR: File  
# PL20-0153 – Roseville 80 PSPP**

September 1, 2020

Dear Abbie Wertheim:

Thank you for your application for a Planned Sign Permit Program for the Roseville 80 PSPP, File # PL20-0153. The project application materials and plans were distributed to various City departments for review and comment. Based on this review, the sections below provide comments separated into the following sections: application completeness, project design/issues to be addressed, plan set comments, informational items, environmental review, and resubmittal information. Draft Conditions of Approval have been included as Attachment 1.

**I. Application Completeness**

*This section is for plans, technical documents, or other documents which are not included in the submittal, and must be submitted in order for the application to be deemed complete. The application you submitted has been deemed incomplete for processing purposes. The following is a list of items necessary to continue processing your application.*

1. Please provide a detailed description of the sign program criteria. (Planning)

**II. Project Design**

*This section is for issues which must be addressed prior to scheduling a public hearing for the project. Your application was reviewed for consistency with the City's policies, guidelines, and standards based on the information that was submitted. Any item in this section is a needed correction, revision, or clarification which must be resolved through modification of the application materials.*

City Attorney

DS-Building

DS-Business Services

DS-Engineering

DS-Planning

Environmental Utilities

Finance

Fire Department

Housing

Parks, Recreation, and Libraries

PW-Alternative Transportation

PW-Floodplain

RE- Roseville Electric

### **III. Plan Set Comments**

*This section is for issues which must be addressed prior to scheduling a public hearing for the project. Comments on the project plans are provided in a separate spreadsheet, and can be viewed through the City's Online Permitting System (OPS) portal at <https://permitsonline.roseville.ca.us/OPS/>.*

### **IV. Informational Items**

*This section is for advisories only, which do not require any action in order to continue processing the application.*

City Attorney

DS-Building

1. Separate Building Permit will be required for the signs. Structural calculations and design to be part of the documents submitted for building permit(s) as applicable.
2. The building design codes are the 2019 California Code of Regulations, Title 24.
3. Targeted timeframes for Building Division plan review are: Three (3) weeks for first review and two (2) weeks for subsequent plan review cycles.

DS-Business Services

DS-Engineering

DS-Planning

Environmental Utilities

Finance

Fire Department

Housing

Parks, Recreation, and Libraries

Police

PW-Alternative Transportation

PW-Floodplain

RE- Roseville Electric

## **V. Environmental Status**

All projects are subject to review based on the California Environmental Quality Act (CEQA). Once the project application has been deemed complete, an environmental determination consistent with CEQA will be made for this project.

## **VI. Resubmittal**

When the items in the Application Completeness and Project Design sections above have been addressed, and revisions have been made based on plan set comments, please submit the updated documents and plans to the City's OPS portal at <https://permitsonline.roseville.ca.us/OPS/>.

If you have any questions I may be contacted in the Planning Division at (916) 774-5247 or via e-mail at [cgold@gmail.com](mailto:cgold@gmail.com). You may also contact each department representative directly. Contact information for each department representative is provided within the project tracking information online in OPS, and is also included in Attachment 1.

Sincerely,



Charity Gold  
Associate Planner

**ATTACHMENT 1: DRAFT CONDITIONS OF APPROVAL**

DEPARTMENT CONTACT	1 <sup>st</sup> Review (date)  <b>Black</b>	2 <sup>nd</sup> Review (date)  <b>Blue</b>	3 <sup>rd</sup> Review (date)  <b>Red</b>	Comments:
Attorney's Office: {Name}				
Building: Khan (774-5519)	8/12/20			See comments
Electric: McKinney (774-5691)	7/27/20			No Comments
Engineering: Jack (746-1344)	8/5/20			No Comments
Floodplain Management: Walker (746-1349)				
EnvironUtilities/Refuse: Jack Varozza (746-1344)	8/5/20			No Comments
Finance: {Name}				
Fire Dept.: Jason Rizzi (774-5802)				
Housing: {Name}				
Parks & Rec.: Tara Gee (774-5253)				
Planning: {Name}				
Police: Baquera (774-5100)				
Streets: Dankbar (774-5790)				
Transportation: Dour/Winter (774-5293)	8/5/20			No Comments

NOTE: Standard comments/conditions are shown in regular text, first review additions are shown in black, underlined text, second review in **blue** text, third review in **red** text, and deletions in ~~strike through~~ text.

**CONDITIONS OF APPROVAL FOR THE ADMINISTRATIVE PERMIT begin below**

**Attorney's Office:**

- 1.
- 2.

**Building:**

- 1.
- 2.

**Electric:**

- 1.
- 2.

**Engineering:**

- 1.
- 2.

**Environmental Utilities:**

- 1.
- 2.

**Finance:**

- 1.
- 2.

**Fire Department:**

- 1.
- 2.

**Housing:**

- 1.
- 2.

**Parks, Recreation, and Libraries:**

- 1.
- 2.

**Planning:**

1. The Planned Sign Permit Program is approved as shown in Exhibit A, and as conditioned below.  
(Planning)
2. This Administrative Permit approval shall be effectuated within a period of two (2) years from **DATE** and if not effectuated shall expire on **DATE TWO YEARS OUT**. Prior to said expiration date, the applicant may apply for an extension of time, provided this approval does not extend the expiration beyond **DATE THREE YEARS OUT**.

3. A Sign Permit is required prior to construction of monument, directory, or wall signs. (Planning)

**Police:**

- 1.
- 2.

**Public Works (Flood Plain and Transportation):**

- 1.
- 2.

**Refuse:**

- 1.
- 2.

**Streets:**

- 1.